MALMESBURY
TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting

Held in Malmesbury Town Hall on **Tuesday 14th July 2026**

Present; Cllrs D'Arcy, Crawford-Price, I Wallis, J Akhtar, Hastings and James

Also present: Claire Mann, Town Clerk.

PR/26/59 To receive Declarations of Interest

None received.

PR/26/60 To receive apologies

Apologies received from Cllrs O Wallis, Grant and Drake.

PR/26/61 Public participation in respect of items included in this agenda

None received.

PR/26/62 To approve minutes of meeting held on the 14th April 2026.

The Town Clerk had contacted the Monitoring Officer to establish situation with predetermination. It was noted that section 25 of the Localism Act 2011 describes what constitutes predetermination in law for Councillors.

It was noted that Cllr James was in attendance. Cllr D'Arcy initialled the amendment, the minutes were then approved and signed as a correct record.

PR/26/63 To receive financial analysis report.

Cllr James requested an explanation of the financial projection method. The report was noted.

PR/26/64 To consider identified CIL expenditure.

Two items were on the circulated report. It was agreed that the payment for Cinema equipment would come from Cil funding and that £1,000 would be allocated to the improvements at St Aldhelm's RC Church.

PR/26/65 To consider grant funding applications from Malmesbury Boxing Club, Mayor of Malmesbury, Malmesbury Abbey, Caerbladon and HEALS.

Members reviewed the applications. It was resolved to allocate the following;

- Malmesbury Boxing Club £500
- Malmesbury Abbey £1,000
- Caerbladon £500 (provided budget has not been previously allocated for this by CE&TP Committee)
- HEALS £500

It was agreed that the application from the Mayor would be presented to the Council as a request for expenditure as a partnership collaboration between the English-Speaking Union and Malmesbury Town Council.

PR/26/66 **To consider report from the Town Clerk detailing recommendations made by the Internal Auditor in the Annual Governance and Accountability Return 2025/26.**

It was agreed that R2 would be actioned by the Chair of P&R on a quarterly basis and subsequently by other Committee members, the deputy Town Clerk will action R3 & R6 and the Town Clerk will action R4.

PR/26/67 **To consider quote to replace obsolete Gallery Lighting System.**

Following discussion it was agreed the expenditure would qualify as CIL expenditure and that the quote should be accepted.

PR/26/68 **To approve final versions of Data Protection Policy, Recruitment Policy and Communication Policy.**

Minor typo amends were noted and subject to those changes, the policies were adopted and will be published.

The meeting closed at 7.43pm